

Privacy Notice

Last updated: 21/5/2026

This Privacy Notice describes how **WFO Group Oy (WFO)** (“we”, “us”, “our”) collects, uses, and protects your personal data when you visit our website [website address].

We are committed to protecting your privacy and complying with applicable data protection laws, including the EU General Data Protection Regulation (GDPR).

1. Data Controller

Company name: WFO Group Oy

Business ID: 0792307-8

Address: Yliopistonkatu 31, 20100 Turku

Email: admin@WFO.fi

2. Purpose of Processing Personal Data

We process personal data for the following purposes:

- To ensure the functionality and security of our website
- To respond to contact requests, feedback, or inquiries
- To send newsletters or marketing messages (with your consent)
- To analyze and improve our website and services
- To manage customer relationships and provide support
- To match the provided candidate profile to requirements with open career opportunities

3. Personal Data We Collect

We may collect and process the following types of information:

- Contact information (name, email, phone number, address)
- Technical information (IP address, browser type, device information)
- Communication and career details (messages or forms submitted through the website)
- Consent-related information (e.g., newsletter subscription)

4. Sources of Data

We receive data:

- Directly from you when you fill out forms or contact us

- Automatically via cookies and analytics tools when you use our website

5. Cookies

We use cookies to improve your browsing experience and ensure our website functions properly. You can manage or disable cookies in your browser settings.

6. Data Retention

We retain personal data only as long as necessary for the purposes described above or as required by law.

7. Data Security

We protect personal data with appropriate technical and organizational measures to prevent unauthorized access, alteration, or disclosure.

8. Data Disclosure and Transfers

We may share data only with trusted service providers who process data on our behalf. We do not transfer data outside the EU/EEA unless adequate safeguards are in place in accordance with GDPR.

9. Your Rights

You have the following rights regarding your personal data:

- **Right of access:** Request a copy of your personal data.
- **Right to rectification:** Request correction of inaccurate or incomplete data.
- **Right to erasure:** Request deletion of your personal data, in certain circumstances.
- **Right to restrict processing:** Request limitation of data use.
- **Right to object:** Object to the processing of your data in certain cases.
- **Right to data portability:** Request transfer of your data to another controller.

You can exercise your rights by contacting us at admin@WFO.fi.

We may ask you to verify your identity before fulfilling your request.

10. Right to Lodge a Complaint

If you believe your personal data is being processed unlawfully, you have the right to lodge a complaint with your local data protection authority.

In Finland, this is the **Office of the Data Protection Ombudsman** (www.tietosuoja.fi).

11. Changes to This Privacy Notice

We may update this Privacy Notice from time to time.

The latest version will always be available on our website www.WFO.fi.